



Harris School Solutions has an issue tracking system, named AHA, to monitor program enhancements and defects. The numbers refer to the issues in AHA that were resolved in this release.

To submit an idea for product enhancements/improvements, click [here](#).

Release webinar & technical documents

Issues marked with an asterisk (*) are included in a Release Webinar. Issues with TWO asterisks (**) are included in the Release Webinar AND a technical document is available on Team Support and in the online help.

Click the **Play recording** link below to open the webinar. Registration with your name & email address is required, but no password is required.

New Features

- **AptaFund Timekeeping:**
 - Employee Jobs > Mass Update – Added a warning message on the Mass update popup to indicate that the designation was not updated. AFD-43
 - Import > Display Holiday Hours in the regular hours field on one row. APTAFUND-3196
 - When a job is deleted in AptaFund, the job names are now deleting from AptaFund Timekeeping. AFD-53
- **Budget Requisitions:**
 - **Adopt Budget Changes:** AFD-30
 - **My Budget Requisition Approvals:** Added new validation logic and an error message to prevent users from budgeting amounts from funds that have already been Adopted. “Fund ### cannot be used n a Budget Requisition because it has already been Adopted.”
 - **Budget Management – Adopt Budget command:** Valid only when Budget Requisitions module is active for customer.
 - Validation logic and new error for all Budget Requisitions have been Approved. “All Submitted Budget Requisitions must be Approved before Budget Requisitions can be processed.”
 - After successful Adopt of the last Fund referenced by any BRs, the system will change the BR to a PR and Execute the existing Approve PR business logic to create a PO from the PR.
 - After successful Adopt of the Fund referenced by any BRs one of the following two messages will be displayed: “Success – Budget Requisitions will be processed when the last of their Funds is Adopted.” “Success - ## Purchase Orders have been created from Budget Requisitions.”
 - The success message of the Reverse Adopt command was modified to: “Success – Purchase Orders created from Budget Requisitions will not be reversed.”

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- Additional changes: new “Request No” field added to the edit/view mode of the Budget Item Detail pop-up and added to the History grid/tab of the Edit Budget Item pop-up. Some pop-up lengths adjusted to the Budget Transaction, Adopt/Reverse Adopt Budget and Budget Item Detail pop-ups.
- **New My Budget Requisition Screens:** My Budget Requisitions has been added to the My AptaFund menu and is under the Budgeting section. AFD-91
- **New My Budget Requisition Approvals Screen:** My Budget Requisition Approvals screen has been added to the My AptaFund menu to allow edit, approve and disapprove of budget requisitions. AFD-92
- **New Manage Budget Requisitions:** New screens were added to maintain Budget Requisitions under the Budget menu. This follows the same type of functionality as Purchase Requisitions. AFD-93
- **Security Setup:** AFD-25 & AFD-106
 - **Harris Admin > Manage Database Modules:** Added new database module Budget / Budget Requisitions
 - **My AptaFund > (New) Budgeting:** New My Budget Requisitions
 - **My AptaFund > My Approvals:** New My Budget Requisition Approvals
 - **Budget & G/L > (New) Manage Budget Requisitions**
 - **Administration > Security > Manage Security Templates:** Added new templates – Budget Requisition Requisitioner, Approver and Administrator, Manage My Purchase Requisitions, Manage Admin Requisition. Other changes for consistency reasons: changed Purchase Requisition Employee to Purchase Requisition Requisitioner and Purchase Requisition Employee with Budget to Purchase Requisition Requisitioner with Budget.
 - **Administration > Security > Manage Users:** Added new permissions Manage My Budget Requisitions, Manage My Budget Requisition Approvals, Administrative Manage Budget Requisitions.
- **Submit, Approve and Disapprove Commands:** Submit, Approve and Disapprove command process has been applied to My Budget Requisitions and Manage Budget Requisitions following the same functionality as Purchase Requisitions. AFD-95, AFD-96 & AFD-97
- **Time Window:** A Yes/No setting was added to System Configuration screen ‘Budget Requisition Entry Period’ controls the accessibility of three new Budget Requisition screens. AFD-28
- **Budget > Budget Management:**
 - **Budget Item Details Popup – Edit Commands** - ‘Save and Add’ button was eliminated from the Propose Account Budget popup and now added through Available Account Code grid. ‘Edit’ mode heading of Propose Account Budget pop-up has been renamed to ‘Edit Budget Item’. A new intended behavior is to allow a Change amount at the Budget Item level or a set of Budget Item Detail records, but not both and the appropriate explanation and confirmation message were added. A new ‘History’ tab and grid was added next to the Budget Item Details tab. AFD-48

- **Budget Item Details:**
 - Support All Budget States. Used to track details of the Proposed Amount. The Proposed Amount is used to create Budget type GL entries in the Adopt, Adjust, and Revise Budget commands. A new 'History' tab and grid was added next to the Budget Item Details tab to display all Budget Item Details that are linked to a Budget GL transaction. AFD-55
 - New column "Request No" added to the Edit Budget Item pop-up grid to display the requisition number as a link to the View Budget Requisition (BR) pop-up. AFD-56
- **Federal/State Requirements:**
 - **1095-C:** 2022 versions Employee and IRS copies were added to AptaFund 4.1 AFD-85
 - **1095-B:** 2022 versions Employee and IRS copies were added to AptaFund 4.1 AFD-86
 - **ACA 2022 Export changes** APTAFUND-3172
- **Miscellaneous:** Display a user-friendly notification message when aptafund.com has a build in progress instead of showing a 404 error. AFD-1573

Improvements

- **Federal/State Specific:**
 - **1099 MISC/NEC > Print Copy A:** Now available APTAFUND-3122
 - **Data Import:** 1099 Adjustment > 1099 Setting in Vendor Management – A new warning message was added to show 'The adjustment was imported but the vendor is not set to 1099=Yes. Please change the vendor in Vendor Management then it will show on the 1099.' APTA-1380
 - **ESS 2022 W-2s forms added** AFD-84
 - **STE Symmetry 2023-R1c** Contains changes from release notes Dec 9, 16, 22 and 29. 2022 of US New and Reinstated taxes and Updated taxes. AFD-83
 - **STE Symmetry 2023-R4:** Contains changes from release notes March 20, 2023. Updated Taxes for Ohio and Pennsylvania. Various updates for CO, MA, NJ, OR, SD, WA, WV. APTAFUND-3238
- **Leave:**
 - **Manage Leave:** Created a Balance Cap for all leave types. APTA-2891
 - **Leave Details:** Move Employee Substitute Report System Grid Settings and Substitute Report from Request tab to Details tab. APTAFUND-3170
- **Paycheck/Direct Deposit Stub:** Added a row named 'Totals' on the paycheck between jobs and deductions. The 'Totals' row includes Total Hours for hourly jobs, Gross Wages and YTD Gross Wages for all jobs. 'Gross Wages' was added to the header of the paycheck and appears to the right of Employee Name. Leave and Holiday hours will be displayed separate of Job Hours. Gross and YTD Wages will be separated. The name of the job will display if the configuration parameter 'Include Job Designation on Paycheck' is set to 'Yes'. APTA-1221

Bugs Fixed

- **AptaFund Timekeeping Import:**
 - Holiday hours on the import file not updating to register has been corrected. APTAFUND-3162
 - Failed to import OT hours has been corrected. APTAFUND-3210
- **Budget Management > Budget Item > Budget Item Detail:**
 - When selecting all Budget Item Details in the Edit Budget Item pop-up, the Budget Item Detail would close after clicking the Save and Next button when it should go to the next record. This issue has been corrected. AFD-112
 - Budget Item Detail (BID) description field is read-only for rows that are related to Requisition Items. This field will still be editable for rows entered manually. Change amount was updated to retrieve the detail amounts from the Purchase Requisition Item Allocation record for BIDs that are tied to Requisitions. An update was made to calculate the Proposed Amount field consistently when the Adopted Amount is set, whether the BIDs are entered manually or automatically. AFD-118
 - Revisions and Adjustments when selecting multiple funds receiving an error 'The connection was not closed. The connection's current state is open.' has been corrected. Also, an additional problem was found and corrected in the Adopt Budget command when adopting multiple funds. APTAFUND-3202
- **Federal/State Specific:**
 - **1099 MISC/NEC Copy A:** 'Second TIN Notification' now appears on form and if checked, the 'X' will appear on the form. APTAFUND-3181
 - **CO Quarterly Wage Export:** Corrected issue of record 1 "invalid format" which was caused by missing email address. AptaFund is now populating the email address from the Computer Services Contact into the record A of the export file. APTAFUND-3159
 - **ME 941 Quarterly Report:** Export file is now in the proper format for submission. The 'Period Covered' value in the Record E is now exporting the 2-digit number of the last month in the reported quarter, 'Preparer EIN' value in Record E is exporting as all zeros, and the report is updated to allow the export of a blank value of the Payroll Configuration value of 'ME 941 - Payroll Processor License Number' in the 'Processor License Code' field in the Record E. APTAFUND-3199
- **General Ledger > Transaction Journal - Edit Journal Entry:** 'Not authorized' page appearing when viewing attachments has been corrected. AFD-67
- **Human Resources > Manage Employees:**
 - **Edit Employee - Leave tab:** Leave type drop down has now been filtered to those leave types eligible to the employee in Manage Employees as well as Leave Balances screen. An error message was added to display in Manage Employees Leave tab if employee does not have an Employee Group Name assigned when user tries to add a leave type - "The Employee does not belong to an Employee Group". AFD-68
 - **Employee Jobs:** Increment Salary Schedule Grade and the Increment Salary Schedule Step now updates correctly. AFD-69
- **Leave:**
 - **Approvals:** Leave Approval Error that the requested balance is greater than the available balance has been corrected. APTAFUND-3174

- **Details:**
 - The issue of allowing multiple deletes for the same posted transaction has been corrected. APTAFUND-3129
 - Leave Taken Transaction did not post during approval issue. This has been corrected and will send an Approval Email if the Leave Request is Approved or Rejected. APTAFUND-3044

- **Miscellaneous:**
 - **Login:** Corrected Empty Oops Error after login which would happen intermittently after login either SSO or local. AFD-70
 - **Pop-ups:** Corrected various Popup Sizing Issues in Vendor Invoicing and Purchase Requisitions. AFD-63
 - **Release Notes:** Release Notes links not working in Help has been corrected. APTAFUND-3048

- **Paystubs and Report:** Leave information will no longer change on a pay stub or payroll reports if/when they are reprinted. APTAFUND-3221

- **State Reporting:**
 - **NPERS Report (Nebraska):** This report has been corrected to no longer report multiple rows per employee if both AptaFund Timekeeping and non AptaFund Timekeeping jobs exists which was misreporting employee contributions and causing validation errors. APTAFUND-3160
 - **MEPERS Report (Maine):** Issue not pulling in the full amounts withheld from employees if they have jobs allocated to multiple accounts. This issue has been corrected to now pull in the full amounts. APTAFUND-3163
 - **Maine Quarterly Unemployment Contributions & Wage Report:** Issue not showing employees for Month 2 when they were paid has been corrected. APTAFUND-3189
 - **PED OBMS Actuals Import – Data Export (New Mexico):** Showing zeros for program code and job class code has been corrected. New Account Expression filter parameter added to new report/export titled: "Show all Program/Job Class Codes for Expenditures in Acc. Expr." "Account Code Expression" parameter was also renamed to "Federal Stimulus Account Expression". APTAFUND-3177

New & Revised Topics in the Online Help

Revised topics

Chart of Accounts > Chart of Accounts > Click Add/Edit/Delete/More: Sections have been rewritten and replaced with updated screens.

Payroll > Pay Employees – Manage Payroll > Other Manage Payroll Functions & Topics: Under ‘About special register’ the line changed from ‘You can’t create a special register until after a normal register...’ to ‘You can’t create an additional register for the same pay period until the initial register...’

Changed AptaFund 4.1 to AptaFund 5.0 and updated copyright date.

UI screen updates in help:

Administration>Approval_Process

Administration>Configuration

Administration>Configuration>Scheduled_Jobs

Administration>Data_Import

Administration>Fiscal_Year_End>FYE_Rollover

Administration>Security

Administration>Security>Acct_Code_Security

Administration>Security>Manage_Users

Administration>Security>Scheduled_Jobs

Administration>Security>Security_Template

AFBudGLBankCOA>Administration>Security>Scheduled_Jobs

AFBudGLBankCOA>Banking>Bank_Account_Reconciliation

AFBudGLBankCOA>Banking>Bank_Management

AFBudGLBankCOA>Budget>Budget_Development

AFBudGLBankCOA>Budget>Budget_Management

AFBudGLBankCOA>Budget>Budget_Management>Budget_Import

AFBudGLBankCOA>Chart_of_Accounts>Account_Mapping

AFBudGLBankCOA>Chart_of_Accounts>Accounting_Cycles

AFBudGLBankCOA>Chart_of_Accounts>Chart_of_Accounts

AFBudGLBankCOA>Chart_of_Accounts>Element_Value_Maintenance

AFBudGLBankCOA>Chart_of_Accounts>Structure_Maintenance