

AptaFund 4.1 Release Notes

2022-Q3 *Update*

Released: 09/02/2022

Harris School Solutions has an issue tracking system to monitor program enhancements and defects. The APTA numbers refer to the issues in that system that were resolved in this release.

To submit an idea for product enhancements/improvements, click <u>here</u>.

Release webinar & technical documents

Issues marked with an asterisk (*) are included in a Release Webinar. Issues with TWO asterisks (**) are included in the Release Webinar AND a technical document is available on Team Support and in the online help.

Click the **Play recording** link below to open the webinar. Registration with your name & email address is required, but no password is required.

Play recording (32 min)

New Feature

*SSO Updates: Added a new External Identity Provider (EIP) within the Automatic
Identification System (AIS) to support authentication through Google. If interested in using
SSO please contact AptaFund Client Support. APTA-2611

Improvements

- Leave:
 - **Leave Calendar and My Leave Approvals Calendar:
 - The leave calendar now shows Approved (in green) and Pending Requests (in blue) in different colors. Canceled and withdrawn requests transaction by Administration will not show on the calendar. APTA-1841
 - In the monthly or weekly view, when pointing to an approved request, the records for all days pertaining to that employee will turn gray. APTA-2864
 - *Leave Details: When editing leave requests, changing hours will now create two transactions the same way as changing the date. The first cancels (reverses) the transaction and the second reflects the new hours. This will also show a warning message reflecting the changes to hours, date, or both. APTA-1900
 - Leave Details & Leave Request pop-up: The Leave Request Status Column was added. This value should only be displayed for rows that represent "Taken" transactions related to the Leave Request. All other rows will show blank. A readonly 'Request Status' field in the Leave Request pop-up will appear at the top of the form. APTA-2790
- Payroll
 - *Check Printing: Added validation to Void/Reprint function when the user types in a date and is used for check types of Paychecks, Payroll Liability and AP warrant. This will validate if the Void date is not before the Pay Date of the related register or voucher date. APTA-1476







• Payroll (cont'd)

- Manage Deductions: In deduction details the 'Affects State Taxable' will default to YES if the deduction order is 'Pre-Social Security' or 'Pre-Tax'. The setting will be set to NO if it is 'Post-Tax'. Any changes to that field will remain even if the deduction is disabled/enabled or rolled over. APTA-1722
- o State Specific >
 - Colorado > CDE December Staff Report: Removed two blank characters to each record for READ Teacher Training Status. APTA-1927
 - Maine > ME PERS ESS Reporting: The new report's parameter 'Combine multiple payrolls in one month' has been added with the values 'No' (by default), 'Only on Export' and 'On Grid Report and Export'. This is primarily for semi-monthly or bi-weekly payroll, so they aren't separated. APTA-2544
 - Maine 941 Report/Export > Header Record: Has changed Record 'A' lengths of Transmitter Contact, Transmitter Contact Telephone Number and Transmitter Contact Telephone Number Extension to 30, 10 and 4. APTA-1924
 - Massachusetts > MARIS Contribution Report and Export: The Employee Information Grid's Add popup has been updated to show fields logically grouped by categories rather than alphabetically and the Employee Information data is pre-filled on the popup when HR Employee field value is changed. APTA-1345
 - New Mexico > Employer Quarterly Wage and Contribution Report: The calculations still need to be calculated regardless of Medicare and FICA exempt; it's still needed for UI taxes. APTA-2147
 - Pennsylvania > Payroll Config: Two new Payroll Config Parameters were added – 'PA – EIT Deduction outside of Philadelphia Adj' and 'PA – City Deduction in Philadelphia Adj'. APTA-1749
- **Purchasing & Payables > Vendor > Vendor Management & Customer Management: A 'Rollover Default A/P Account Codes' command has been added to the More menu of the Vendor Management and Customer Management screens. Grid row selection is not used, the command always affects all Vendors. The command relies on the user's current cycle and the results will vary when this setting is changed. A confirmation message will be displayed to explain the 'overwrite' behavior. Results are display in the standard Mass Operation Results window to be consistent with the other commands. There is a link to both of these commands on the Rollover Dashboard. APTA-2895, 2896, 650

Bugs Fixed

- Human Resources > Employee Jobs: Hours worked field now allows decimal numbers.
 APTA-2281
- **Miscellaneous** Intermittent black screen on popup background was happening in areas such as submitting a payroll register, deleting a register, creating a deduction, and editing an employee has been corrected. APTA-2622
- Payroll
 - AptaFund Timekeeping (ATK): Import job from ATK to payroll register hangs which was due to an issue with overstated hours has been corrected. APTA-2791

Payroll (Cont'd)

- *Payroll Deduction Verification Report: This will respect monthly caps for SUBMITTED registers only. If the register is still NEW, the cap will not be taken into consideration. APTA-2917
- Preview Net Pay: Has been corrected to show deductions included in the Deduction Set where Deduction Start/End dates are not blank and fall into selected payroll period Begin/End dates. Areas that reflect this change are Payroll Register Details, Deduction Assignment and Human Resources Manage Employees. (APTA-2397)
- Manage Payroll > Register:
 - Display Exceptions (More button) now displays a Yellow Warning message instead of a Red Failure message when submitting a successful payroll with exceptions. APTA-2346
 - Optional deductions were not displaying or displaying message 'No optional deductions available' when names exceed 64 characters. This has been corrected by increasing the Deduction Name length from 64 to 128 characters. APTA-2572
 - Preview Net Pay report was not retaining update of Fed/State Withholding changes has been corrected. APTA-2407

State Specific:

- Maine: PERS ESS Reporting changes for Retired Return to Work (RRTW).
 This has been changed so that the Grand Total of Earnable Compensation does not include the amount of Retired, Returned to Work. APTA-2809
- Kansas: KPERS Pay Period Report and Export now includes Fixed Amount Deductions to the Service Purchase Deductions. APTA-1343

New & Revised Topics in the Online Help

Revised topics

HR, ESS, & Leave > Leave > Manage Leave > Set Up Leave - Added missing fields to Add and Edit Group Leave - Include on Register and Calculate Hours From

Release Notes for March 4, 2022, broken link has been fixed.

Banking & COA > Banking > Bank Management > Other Bank Functions > Delete a Bank Account - Added a note that a bank account cannot be deleted if has any history, only disabled.