



Leave Requests are Highlighted in Color on the Leave Calendar

APTA-1841 & 2864

Introduction

Improvements have been made to the leave calendar. The Leave Calendar now shows Approved Requests and Pending Requests in different colors. Canceled and withdrawn requests will not show on the calendar. In the monthly or weekly view, when pointing to an approved request, the records for all days pertaining to that employee will turn gray.

Leave Calendar

The Leave Calendar now shows Approved Requests and Pending Requests in different colors. Approved Leave Requests will be highlighted in green. Pending Leave Requests will be highlighted in blue. Canceled and withdrawn requests will not show on the calendar. In the monthly or weekly view, when pointing to an approved request, the records for all days pertaining to that employee for that week/month will turn gray.

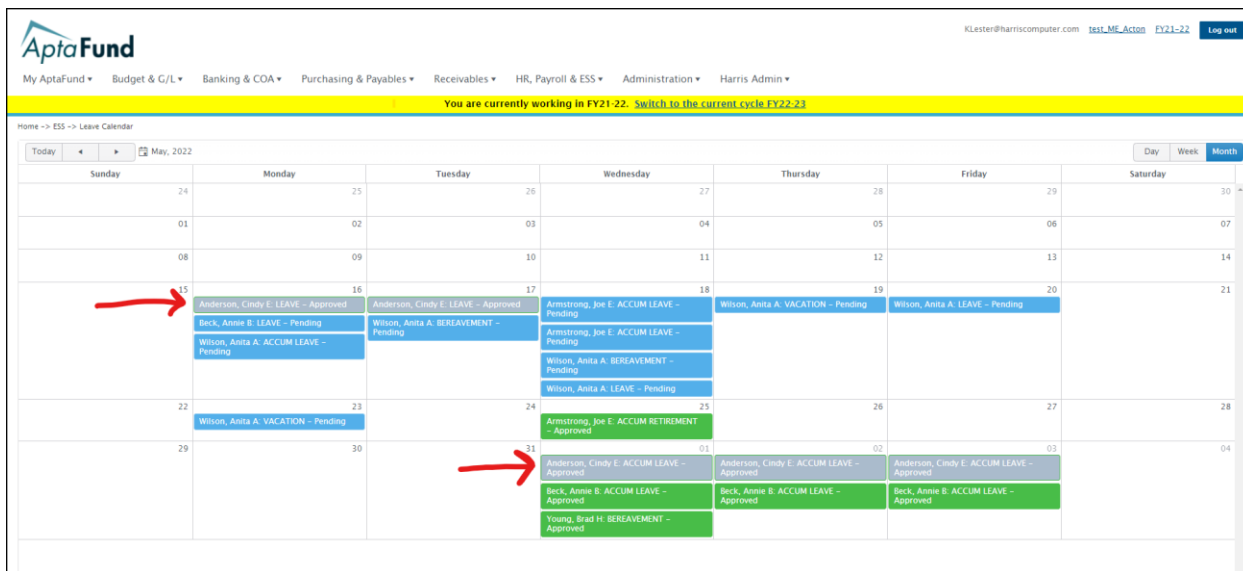


Figure 1: Highlighting for Leave Requests



For Pending leave requests for multiple LEAVE days, the highlighting will span across all of the days.

Today	March, 2022	Day	Week	Month		
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	01	02	03	04	05
06	07	08	09	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	01	02
03	04	05	06	07	08	09

Figure 2: Pending Leave Requests that span multiple days

The My Aptafund > My Leave Requests Approvals Calendar works the same way as the HR, Payroll & ESS > Leave Calendar. The approved leave requests will be highlighted in green, the pending leave requests will be highlighted in blue. If you hover over one of the approved leave requests, it will show all of the leave for that employee for that week/month in gray.

Today	July, 2021	Day	Week	Month		
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	01	02	03
04	05	06	07	08	09	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
01	02	03	04	05	06	07